



# THE FRESH CREEK SCHOOL

Public School 325

875 Williams Avenue

Brooklyn, New York 11207

Phone: (718) 272-1843 • Fax: (718) 272-2813

[www.K325.org](http://www.K325.org)



Lisa Goodson, Principal

Audrey Fowler, Assistant Principal

Douglas Avila, ATR Principal

*Fresh Creek School... Where "Success is the Only Option" for our Scholars*

## Meeting Capture Form

11/20/19

|  |               |              |                    |
|--|---------------|--------------|--------------------|
| 11/20/2019   |               | After school | Classroom Room 302 |
| Meeting called by  | Douglas       |              |                    |
| Type of meeting  | Scheduled-SLT |              |                    |
| Facilitator: Ms. Goodson   | Other-SLT     |              |                    |
| In attendance:<br>Ms. Goodson<br>Ms. Douglas<br>Ms. Fields<br>Ms. Eve<br>Ms. Jones<br>Ms. Williams<br>Ms. Moore<br>Ms. Marcena<br>Ms. Vargas<br><br>(Student Government President) |               |              |                    |

### Topic/Reason for Meeting:

|            |  |
|------------|--|
| Discussion | <p>Ms. Douglas calls the meeting to order.</p> <p>Ms. Fields goes over the minutes of last meeting. The committee approves the notes and agree and its accuracy.</p> <p>Today's Agenda:<br/>Welcome/Call to Order<br/>Reading and Approval of the Previous Meeting's Minutes<br/>Principal's Report<br/>Share out of initiatives in the CEP subcommittees and next steps<br/>Data Discussion<br/>Discussion of New Business Agenda Items<br/>Creation of Agenda for the Next Meeting<br/>Adjournment</p> <p><b><u>Principal's Report is presented:</u></b></p> <p>Morning/Afternoon Program</p> <p>A CORE report was presented for additional funds to hire a special education teacher for the kindergarten class due to new admits. We are in the process of hiring a special education teacher.</p> <p>Schedule was restructured so that 4R's is given on Mondays from 8:30-9:00am across all grades. This was important to restructure into one solid block instead of 10-15 minutes each day.</p> |
|------------|--|



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Fire drills are up to date for this semester of the year. We have done 6 and the time frame has been improving.

CS4all week. The Hack-a-Thon will be December 13<sup>th</sup>. We will be involved in STEAM.

PTC was done as a Harvest Night. The event was successful. The elementary winners were PS 325 and PS 108. The district was highly impressed with the organization of this event. The district will be celebrating the school by providing a pizza party.

• **Partner's Program Update:**

- Parents as Partners
- Teachers as Leaders
- Parents as Teachers
- CBO as Partners
- Students as leaders/partners

PARTNER'S PROGRAM

Family Engagement;

Parents as Teachers helps to build parents capacity in supporting students in grades K-2. The parents of these students give consent so that they can receive additional support. Ms. Jackson is involved in training the parents in these areas.

Parents as Partners continues to take place on the last Friday of the month so that the parents can show off things that they know.

Teachers as Leaders: Ms. Douglas and Ms. Fields are the Model Teachers who support teachers through inter-visitation, coaching sessions, mentoring, and support of new teachers through the New Teacher Institute.

Fantastic Tours is responsible for arranging the trip. Last year the students went to the Bubble Show and Washington DC. This year we will have to decide which trip we'd like to plan.

The CEP goals are presented. Each member receives the sheet of the goals.

- Goal 1 is discussed on the importance of the math proficiency scores.
- Goal 2 on safety and restorative practices. OORS report has gone done. UP to date the school has had 5 incidents where as last year we were at about 30 during this time of the year. Mr. Fortuney will go to a training on building culture since he is responsible for the Culture Committee. We want to ensure that the 4R's is consistent and that students feel supported in the school by a teacher and by a peer.
- Goal 3 Attendance and Chronic Absenteeism. We have identified the students that are in need of support. Ms. Vargas spearheads this committee and will continue to make sure that the students are being supported.
- Goal 4-ELA. We have data being presented to know the areas of strength and the areas of growth. These areas are identified so that we can support the students and have a plan of action.



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|                       |   |                             |
|-----------------------|---|-----------------------------|
|                       | <p>Ms. Goodson presents the 2019-2020 school budget.</p> <p>The ENL vacancy has been filled. She will be here 2 days, Monday &amp; Thursdays.</p> <p>There is a vacancy for Science. This is allotted for the STEM program. Not all schools have it but since we want students to be 21<sup>st</sup> century students, we want there to be a STEM program that will support our students.</p> <p>On the third page there is a section that say OTPS. Look at the Title I section. 1% (x amount) is set aside for parents to decide how to use it. A PAC committee is formed by the PTA president. The PAC committee will decide how to use it, they meet with the Executive board (Principal, UFT Chapter Leader, and PTA President) for approval.</p> <p>PAC committee was announced (Ms. Moore, Ms. Jones, Ms. Williams along with Ms. Marcena will decide how to use the 1% funds)</p> <p><b>DATA Presentation:</b> (Dr. Fowler)-All members are in agreement to allow Dr. Fowler to present.</p> <p>CS Education Week 2019 (December 9-15) Dr. Fowler presents a link that shows how the school has committed to be a part of CS4all week. Diversity is being promoted to have all students be a part of CS. A video is presented to show the team the purpose for CS. (code.org)</p> <p>SLT will be supporting the during the HACK-A-THON.</p> |                             |
| Conclusions/Agreement | Enter conclusions   |                             |
| Action Items          | Choose an item.   | Click here to enter a date. |



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|                   |  |                             |
|-------------------|--|-----------------------------|
| Follow Up Needed? | What action will be taken?<br>Subcommittees will convene to monitor goals. | Click here to enter a date. |
|-------------------|--|-----------------------------|